



Monday, 27 November 2023

Dear Sir/Madam

A meeting of the Cabinet will be held on Tuesday, 5 December 2023 in the Council Offices, Foster Avenue, Beeston, NG9 1AB, commencing at 6.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors: M Radulovic MBE (Chair)
G Marshall (Vice-Chair)
S A Bagshaw
R E Bofinger
C Carr

H J Faccio
J W McGrath
H E Skinner
P A Smith
V C Smith

A G E N D A

1. APOLOGIES

To receive apologies and to be notified of the attendance of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

(Pages 9 - 18)

Cabinet is asked to confirm as a correct record the minutes of the meeting held on 7 November 2023.

4. MINUTES FROM OTHER MEETINGS (Pages 19 - 24)

Members are asked to NOTE the minutes of the following meetings.

- Bramcote Bereavement Services Joint Committee 15 June 2023.
- UK Shared Prosperity Fund Advisory Panel 19 July 2023.

5. SCRUTINY REVIEWS (Pages 25 - 28)

The purpose of this report is to make Members aware of matters proposed for and undergoing scrutiny.

6. SCRUTINY REVIEW - D.H. LAWRENCE MUSEUM (Pages 29 - 66)

To present the findings of the Overview and Scrutiny Committee Working Group's review into the D.H. Lawrence Museum. This is in accordance with the Council's corporate values of innovation and readiness for change, valuing employees and enabling the active involvement of everyone, continuous improvement and delivering value for money, and integrity and professional competency.

7. REFERENCES

7.1 Local Joint Consultative Committee (Pages 67 - 82)

16 November 2023
Domestic Abuse Policy

The Consultative Committee considered the proposed changes to the Domestic Abuse Policy.

It was agreed that a minor amendment to include shortage of money as evidence of coercion be added to the policy. There was also a minor correction to the style of one paragraph and the alphabetising of the list of helpful contacts.

RECOMMENDED to Cabinet that the revisions to the Domestic Abuse Policy, as amended, be approved.

7.2 Local Joint Consultative Committee (Pages 83 - 106)

16 November 2023
Leave Scheme

The Consultative Committee discussed the proposed changes to the Leave Scheme which would allow the carrying over of leave to be agreed by Section Heads, rather than Heads of Service.

There were a number of requests for minor changes to wording. There followed a discussion on part time staff and bank holidays.

RECOMMENDED to Cabinet that the revisions to the Leave Scheme, as amended, be approved.

7.3 Local Joint Consultative Committee (Pages 107 - 136)

16 November 2023
Recruitment Policy

Proposed changes to the Recruitment Policy were discussed by the Consultative Committee. It was noted that these changes reflected current best practice and legislative updates. A minor amendment to wording was agreed.

There was a discussion about internal recruitment.

RECOMMENDED to Cabinet that the revisions to the Recruitment Policy, as amended, be approved.

8. RESOURCES AND PERSONNEL POLICY

8.1 PROPOSED NEW CORPORATE PLAN PRIORITIES 2024-28 (Pages 137 - 146)

To invite Cabinet to give consideration to the proposed new corporate plan priorities and objectives for 2024-28.

8.2 REVIEW OF STRATEGIC RISK REGISTER (Pages 147 - 162)

To note the amendments to the Strategic Risk Register and the action plans identified to mitigate risks.

- 8.3 CAPITAL PROGRAMME 2023/24 - CAPITAL BUDGET VARIATIONS (Pages 163 - 168)
- To approve a number of necessary revisions to the Council's Capital Programme for 2023/24.
- 8.4 GRANTS TO VOLUNTARY AND COMMUNITY ORGANISATIONS, CHARITABLE BODIES AND INDIVIDUALS INVOLVED IN SPORTS, THE ARTS AND DISABILITY MATTERS 2023/24 (Pages 169 - 174)
- To consider requests for grant aid in accordance with the provisions of the Council's Grant Aid Policy.
- 8.5 GRANT AID REQUESTS FROM PARISH/TOWN COUNCILS (Pages 175 - 180)
- To consider a request for grant assistance in accordance with the protocol for the consideration of grant aid to Parish and Town Councils.
- 8.6 GRANT AID - SECOND CHANCE JUNIOR FOOTBALL ACADEMY (Pages 181 - 184)
- To consider the approval of a grant to a sporting group which works with refugees and young people.
- 8.7 COUNCIL TAX BASE 2024/25 (Pages 185 - 188)
- To approve the Council Tax Base for the year 2024/25.
- 8.8 LOCAL COUNCIL TAX SUPPORT SCHEME 2023/24 (Pages 189 - 192)
- To seek approval for arrangements to operate in 2024/25 in respect of the Local Council Tax Support Scheme (LCTSS).
- 8.9 HOUSING BENEFIT-WAR PENSION DISREGARD (Pages 193 - 194)
- To seek approval for the continuation of the War Pension Disregard in respect of Housing Benefit claims in 2024/25.
- 8.10 ALCOHOL AND SUBSTANCE MISUSE POLICY (Pages 195 - 210)
- To make amendments to the Alcohol and Substance Misuse Policy.

8.11 COMPLAINTS COMPENSATION POLICY (Pages 211 - 232)

To seek approval for the adoption of a Complaints Compensation Policy to remedy findings of fault during the Council's complaint process and to provide a framework for how compensation payments will be calculated, thereby ensuring consistency of approach.

8.12 ASSET MANAGEMENT AND DATA OFFICER POST TO SUPPORT THE DELIVERY OF THE ASSET MANAGEMENT PLAN (Pages 233 - 234)

To seek Cabinet approval for the appointment of a new post to support the delivery of the asset management plan.

8.13 STORM BABET-FLOODING RESPONSE (Pages 235 - 238)

To provide Members with details of the Council's response to the flooding caused by Storm Babet.

9. ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT AND RESOURCES AND PERSONNEL POLICY

9.1 PERMIT SCHEMES FOR COUNCIL CAR PARKS (Pages 239 - 246)

To ask Cabinet to note the exemption permit scheme available for employees working in Beeston and consider the proposed permit for residents using the Borough's off-street car parks overnight.

9.2 CHRISTMAS CAR PARKING CHARGES 2023 (Pages 247 - 248)

To ask Cabinet to consider the cessation of parking charges in the majority of Council-owned car parks over the Christmas period.

10. ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT

10.1 AUTHORITY MONITORING REPORT 2022 - 2023 (Pages 249 - 296)

To request the approval of the Authority Monitoring Report for the period from 1 April 2022 to 31 March 2023.

10.2 COSSALL NEIGHBOURHOOD PLAN (Pages 297 - 332)

The purpose of this report is to obtain approval for the Cossall Neighbourhood Plan to be modified as recommended by the Independent Examiner and to proceed to referendum based upon the current Neighbourhood Plan Area.

10.3 PUBLIC TOILET STRATEGY (Pages 333 - 360)

The purpose of this report is to develop a strategy to improve access for all to public toilet facilities across the Borough.

11. COMMUNITY SAFETY

11.1 REVIEW OF POLICY ON PROVISION OF SANITARY ACCOMMODATION IN FOOD PREMISES (Pages 361 - 376)

To advise Members of, and seek approval for, a revised policy on sanitary accommodation (toilet) provision in premises selling food and drink.

12. HOUSING AND RESOURCES AND PERSONNEL POLICY

12.1 UPDATE TO HOUSING REVENUE ACCOUNT 30 YEAR BUSINESS PLAN MODEL 2023/24 (Pages 377 - 388)

To approve the updated Housing Revenue Account 30-year financial model to reflect the current approved and forecast revenue and capital budgets.

13. HOUSING

13.1 DAMP AND MOULD POLICY (Pages 389 - 410)

To seek Cabinet approval for a new Damp and Mould Policy and associated procedure.

14. ENVIRONMENT AND CLIMATE CHANGE

- 14.1 UPDATE ON AIR QUALITY STATUS REPORT AND REVOCATION OF AIR QUALITY MANAGEMENT AREA 1 (Pages 411 - 424)

To advise Members of the response from the Department of Environment, Food and Rural Affairs on this authority's latest Air Quality Annual Status Report and to ask Members to revoke the Air Quality Management Area 1 in Trowell due to yearly Nitrogen Dioxide results being lower than the Air Quality Objective since 2016. The statutory air quality objective in England for Nitrogen Dioxide is 40µg/m³.

- 14.2 GARDEN WASTE SUBSCRIPTION FEES 2024/25 (Pages 425 - 438)

To seek approval for the 2024/25 garden waste subscription fees.

15. CABINET WORK PROGRAMME (Pages 439 - 440)

Cabinet is asked to approve its Work Programme, including potential key decisions that will help to achieve the Council's key priorities and associated objectives.

16. EXCLUSION OF PUBLIC AND PRESS

The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2, and 3 of Schedule 12A of the Act.

17. RESOURCES AND PERSONNEL POLICY

- 17.1 IRRECOVERABLE ARREARS (Pages 441 - 444)

- 17.2 RENEWAL OF THE COUNCIL'S E LEARNING PACKAGE (Pages 445 - 448)

18. HOUSING AND RESOURCES AND PERSONNEL POLICY

- 18.1 AWARD OF CONTRACT FOR THE HEATING INSTALLATION PROGRAMME (Pages 449 - 452)

19. LEISURE AND HEALTH

19.1 KIMBERLEY SCHOOL LEISURE CENTRE

(Pages 453 - 458)